



# GREAT GAME

45-61 Tills St  
PO Box 12014  
Westcourt, QLD 4870  
Phone: 07 4042 3000  
Fax: 07 4033 1574

ABN 75 010 616 798  
ACN 010 616 798

## AFL CAIRNS UMPIRE MANAGER

### Position Description

#### ABOUT US

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AFL Cairns is one of the most exciting and innovative leagues in Far North Queensland. The AFL Cairns competition spans from the Southern corridor of Gordonvale through the Cairns central district into the Northern Beaches, and reaching participants as far north as Port Douglas and Mossman.

Our purpose as an organisation is *'to leave the game in a better place than when we started by uniting and inspiring our local community'*. Our team values of **Community**, **Professionalism** and **Integrity** drive how we operate and are viewed in the region.

AFL Cairns is committed to providing a work environment in which every employee is treated fairly and with respect. We are an Equal Opportunity employer and firmly believe that diversity and inclusion is an important part of our organisation and the communities in which we operate. Our game is for everyone, and we strive to be a workplace for everyone.

Aboriginal and Torres Strait Islander peoples are encouraged to apply.

#### ABOUT THE ROLE

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As Umpire Manager, you will work in conjunction with AFL Cairns and AFL Cairns Juniors (and their Boards of Management and Football Operations departments) to oversee the umpire administration and umpire development for the three competitions (Men, Women and Juniors).

The successful applicant will lead the umpire coaching strategy with assistance from junior coaches and maintain appropriate umpire administration and management, which includes recruitment, retention, and development of umpires across all disciplines.

#### A DAY IN THE LIFE OF

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Reporting to the AFL Cairns Football Operations Manager, the Umpire Manager will:

- provide leadership and direction to umpires and umpiring within the region;
- attend meetings of the Management Committee as required and report on umpiring matters and issues;
- develop and drive an umpire recruitment and retention strategy;
- conduct basic umpire courses within the region;
- educate all relevant personnel on new laws and changes to laws and interpretations;
- oversee the process for umpire selection for weekly appointments to all region fixture matches, including representative and junior carnivals;



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- liaise weekly with the Operations Manager for any specific areas of concern or issues that require umpire attention at any AFL Cairns matches;
- attend AFL Queensland umpire training camps and conferences as required;
- in consultation with the AFLQ Community Umpire Development Manager, ensure an annual coaching and development plan is delivered in the region;
- formulate, distribute and implement an umpire appointment selection policy (regular season & finals);
- provide direction and KPIs to the junior coaches;
- establish a formal umpire assessment and feedback procedure for all umpires;
- provide mentoring at training and match days for umpires as required;
- supervise umpire accreditation within the region;
- build rapport between AFL Cairns Clubs and the umpiring group; and
- other reasonable tasks at the discretion of the General Manager and/or Operations Manager.

This role is full-time, 38 hours per week.

In season (April – September), work hours will include some weeknights (Umpire training) and weekends. Flexibility regarding working hours is required during football season but is balanced out during the off-season.

## OUR IDEAL TEAM MEMBER

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### Core Competencies:

- Highly developed interpersonal, written and verbal communication skills.
- Well-developed management and organisational skills.
- Willingness to participate in professional development activities both at regional and National AFL level.
- Sound operational knowledge of umpire accreditation pathways.
- Experience umpiring.
- Working with Children Blue Card (or ability to obtain).
- Minimum of Level 1 National AFL Umpiring Accreditation (field).

### Desirable:

- The ability to field umpire Senior and Junior football.
- Experience at all levels of umpiring (field, goal and boundary).

**Applications Close: Friday 28 July 2023**

## FURTHER INFORMATION

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For further information, contact AFL Cairns on (07) 4042 3000.

Applications, including CV and Cover Letter addressing the above criteria, should be sent to [admin@aflcairns.com.au](mailto:admin@aflcairns.com.au).